

SHICL DUTY NIGHT GUIDELINES

If your club is performing the duty night obligations on a Sunday evening, the following should be a guide for you.

Note that matters are simplified if you have at least 2 club members present at all times of the evening - the job is too demanding for one person.

1. Check the start time of the evening's fixtures and arrive at Places Leisure Eastleigh at least 20 minutes before the start of the first match.
2. Collect the indoor cricket yellow plastic box from reception, and check that the following items are present:
 - Bails - 2 pairs each court (4 sets).
 - Match and practice balls - 2 new balls for first adult match of the evening on each court, 2 used balls for Colts matches (if required) and at least 2 practice balls for each court.
 - Team sheets - 2 per match (one for each team).
 - Scoresheets - there should be a supply of these triplicates in place of a scorebook. Only one triplicate per game. The top copy is for the webmaster to do the results and one each to keep for either team. Should both teams wish to score the match, tear off the pink sheet and give to the away side.
 - Electronic scoreboards controls, plug, extension lead and instructions booklet.

3. Take these items up to the balcony over the main play courts, where a table should be already there for you, and set up the electronic scoreboard:

Use the Basketball setting - there isn't one for indoor cricket.

Check that the equipment is working properly by counting a few runs (1, 2 and 3 on the left) and overs (1, 2 and 3 on the right) on the board.

4. Make sure the teams are arriving on time and if necessary inform the late arrivals that they conceded the toss.

Before play starts, make sure that each team about to play a match has completed and signed a team sheet including the full names of all 6 players. Identification of any players under 18 is mandatory, as they need to wear a helmet at all times while batting. Junior wicketkeepers may use a faceguard when standing up close to the striker instead.

If there is no scorer then either one of the 6 players is required to score throughout the match, they recruit someone willing to score for them at a negotiated fee or incur a 5 point penalty for failing to provide a scorer.



5. During play on each court:
 - Get the score at the end of each and every over from the scorers; input this on to the scoreboard using the relevant buttons.
 - Input the number of completed overs on to the scoreboard using the relevant buttons.
 - Optionally, input the number of wickets down the batting side are on to the scoreboard using the Red Cards button.

6. At the end of each innings get the final score (runs and wickets) from the scorers - they will first confirm with each other that they are in agreement. Note this score on the fixtures list as players will often want to know if their rivals/friends playing other fixtures that evening won or lost. You could print a copy from the website and bring it with you.

7. At the end of each match, make sure that the triplicate is completely filled in and check before separation that the following are correct:
 - Names of the teams involved in the match and its date - this can be forgotten sometimes!
 - Names of all 6 players in the "batting" part of the sheet (including those marked did not bat).
 - Individual scores of each player.
 - TOTAL SCORE, WICKETS AND EXTRAS - for some reason, lots of sheets have this part (the most important information of all) omitted completely.
 - Names of all bowlers and their individual overs, maidens, runs conceded and wickets taken.
 - Names of catchers and whoever runs out any player must be entered in full. Please indicate the wicketkeeper by a crucifix and the captain by a star.
 - The match result.

8. At the end of the evening, check that you have received the following items:
 - Team sheets from all teams
 - Top triplicate sheets from all matches, these will go to the webmaster or secretary
 - Bails, match balls and practice balls from each court
 - Switch off the scoreboard equipment and leave this and the yellow box packed for the staff to return to reception.

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